

August 18, 2026

Dear AAPM Member,

AAPM sends member announcements, the AAPM Newsletter, meeting information, and dues notices by email. Because email providers and institutional networks filter messages automatically, our email sometimes lands in a junk folder instead of your inbox. Below is how to make sure you receive it.

WHERE OUR EMAIL COMES FROM

AAPM announcements and newsletters are sent from aapm.comms@aapm.org through MailChimp, the mass email marketing platform we use for member communications. Dues transaction confirmations come directly from our membership system. All AAPM email comes from the aapm.org domain.

IF YOU USE A WORK OR INSTITUTIONAL EMAIL ADDRESS

Most of our members receive email at a hospital, university, or clinic address. If that describes you, your organization's security system decides what reaches your inbox, and you may not be able to change those settings yourself.

Ask your IT or information security team to allow email from the aapm.org domain. It helps to mention that our messages are sent through MailChimp on AAPM's behalf, since that is how they will appear in their logs. Most institutions can approve a domain quickly once they know what to look for.

IF YOU USE GMAIL

Gmail does not offer a safe sender list, but you can create a filter that keeps our email out of your spam folder:

1. Open Gmail on a computer and click the search bar at the top of the page.
2. Click the icon at the right end of the search bar to show search options.
3. In the From field, enter aapm.org
4. Click Create filter.
5. Check the box for Never send it to Spam, then click Create filter.

You can also add aapm.comms@aapm.org to your Google Contacts, which makes inbox delivery more likely.

IF YOU USE OUTLOOK ON THE WEB

1. Click the settings gear icon, then select Mail, then Junk email.
2. Under Safe senders and domains, click Add.

3. Enter aapm.org and save.

IF YOU USE THE OUTLOOK DESKTOP APPLICATION

1. On the Home tab, click Junk, then Junk Email Options.
2. Open the Safe Senders tab and click Add.
3. Enter aapm.org and click OK.

IF YOU USE ANOTHER EMAIL PROVIDER

Look for a setting named safe senders, allowed senders, approved senders, or whitelist, and add aapm.org. If you find an AAPM message already in your junk folder, marking it as not junk teaches your provider to deliver future messages to your inbox.

PLEASE CHECK YOUR MEMBER PROFILE

An email address from a previous employer is the most common reason members stop receiving our email. Sign in to your [AAPM account](#) to confirm the address on your profile is current.

If you have questions or believe you are missing AAPM email, contact us at helpdesk@aapm.org and we will review your record.

Thank you,
AAPM HQ