

Agenda
Meeting Coordination Committee
Wednesday, October 10, 2007
8:00am - 3:00pm, College Park Headquarters

8:00am	<p>Welcome and Approval of July 22, 2007 Minutes <i>Melissa Martin, Chair</i></p>
8:10am	<p>2007 Annual Meeting - What Worked and What Needs Improvement <i>AAPM Meetings and Programs staff</i></p> <ul style="list-style-type: none"> • Evaluation Survey Stats TAB 1 • Session Chair/Moderator Evaluation Results • Exhibitor Survey • CAMPEP Categories • Financial update for 2007 Meeting TAB 2 • Historical Overview - various reports TAB 3
9:00am	<p>Subcommittee Reports</p> <ul style="list-style-type: none"> • Scientific Program Gary Ezzell, <i>Chair, Scientific Program</i> Chris Shaw, <i>Scientific Program Co-Director (Imaging)</i> Charlie Ma, <i>Scientific Program Co-Director (Therapy)</i> Thomas Bortfeld, <i>2008 Scientific Program Co-Director (Therapy) conf call</i> Paul Keall, <i>2008 Therapy Track Organizer</i> Sabee Malloi, <i>2008 Imaging Track Organizer conf call</i> <p><i>notes for discussion:</i></p> <ol style="list-style-type: none"> a. Haz Mat workshop session - every year or every other year? b. Photos allowed in the poster displays? <ul style="list-style-type: none"> • Educational Program Mark Rzeszotarski, <i>Chair, Education Program Subcommittee</i> Indrin Chetty, <i>Educational Program Co-Director (Therapy)</i> Perry Sprawls, <i>Educational Program Co-Director (Imaging)</i> Ronald Price, <i>2008 Educational Program Co-Director (Imaging)</i> • Professional Program Bruce Gerbi, <i>Professional Program Co-Director</i> Michael Herman, <i>Professional Program Co-Director</i> Chris Serago, <i>2008 Professional Program Co-Director</i> • Awards and Honors Marty Weinhaus, <i>Chair, Awards and Honors Subcommittee</i>

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8:10am	<p>2007 Annual Meeting - What Worked and What Needs Improvement <i>AAPM Meetings and Programs staff</i></p> <ul style="list-style-type: none"> • Evaluation Survey Stats TAB 1 • Session Chair/Moderator Evaluation Results • Exhibitor Survey • CAMPEP Categories • Financial update for 2007 Meeting TAB 2 • Historical Overview - various reports TAB 3
9:00am	<p>Subcommittee Reports</p> <ul style="list-style-type: none"> • Scientific Program Gary Ezzell, <i>Chair, Scientific Program</i> Chris Shaw, <i>Scientific Program Co-Director (Imaging)</i> Charlie Ma, <i>Scientific Program Co-Director (Therapy)</i> Thomas Bortfeld, <i>2008 Scientific Program Co-Director (Therapy) conf call</i> Paul Keall, <i>2008 Therapy Track Organizer</i> Sabee Malloi, <i>2008 Imaging Track Organizer conf call</i> <p><i>notes for discussion:</i></p> <ol style="list-style-type: none"> a. Haz Mat workshop session - every year or every other year? b. Photos allowed in the poster displays? <ul style="list-style-type: none"> • Educational Program Mark Rzeszotarski, <i>Chair, Education Program Subcommittee</i> Indrin Chetty, <i>Educational Program Co-Director (Therapy)</i> Perry Sprawls, <i>Educational Program Co-Director (Imaging)</i> Ronald Price, <i>2008 Educational Program Co-Director (Imaging)</i> • Professional Program Bruce Gerbi, <i>Professional Program Co-Director</i> Michael Herman, <i>Professional Program Co-Director</i> Chris Serago, <i>2008 Professional Program Co-Director</i> • Awards and Honors Marty Weinhaus, <i>Chair, Awards and Honors Subcommittee</i>

	<p>Subcommittee Reports cont'd</p> <ul style="list-style-type: none"> • Analysis & Evaluation John Antolak, <i>Chair, Analysis and Evaluation Subcommittee</i> • Exhibits Bret Heintz, <i>Chair, Technical Exhibits Subcommittee</i> <i>notes for discussion:</i> <ol style="list-style-type: none"> a. attendee email addresses provided to exhibitors? b. Tuesday lunch vouchers redeemed in the Hall = 788
11:30am- Noon	Lunch Break
Noon	<p>Future Meetings</p> <ul style="list-style-type: none"> • 2008 Site Visit - <i>Shaw, Bortfeld and AAPM Meetings and Programs staff</i> TAB 4 <i>notes for discussion:</i> <ol style="list-style-type: none"> a. baby-sitting services will be posted in conjunction with Gala Dinner b. baggage check will be offered Sunday-Thursday in 2008 c. housing management service, not Houston CVB d. 50th Anniversary products and lapel pins • Michael Yester - future plans for audience response units (SAMs) at the Annual meeting. • 2008 Draft Budget TAB 5 <i>note for discussion:</i> consider a wall of photos of officers at the annual meeting. • 2013 Midwest geographic rotation - site comparison TAB 6
2:00pm	<p>Headquarters/Other TAB 7</p> <ul style="list-style-type: none"> • Release of CAMPEP credits for previous meetings? • MCC to meet, or not to meet during RSNA? • AAPM as a Green Convene Alliance partner • RFP sent to A-V providers • RFP sent to registration service providers
3:00 pm	Adjourn