



## **Wi-Fi Information**

The American Association of Physicist in Medicine (AAPM) has contracted with PSAV at The Hilton New Orleans Riverside Hotel to provide Wi-Fi for attendees and exhibitors during the 2017 AAPM Spring Clinical Meeting in New Orleans, LA.

***Please be aware, Complimentary Wi-Fi is for basic email use only.***

You can help assure a smoother, less contentious wireless environment in the exhibit hall by complying with the following set of voluntary practices.

- In the Exhibit Hall, we encourage you to turn Wi-Fi off on personal devices, if possible.
- If you do plan to use Wi-Fi in your booth for demonstrations, please purchase Wi-Fi from PSAV, complimentary Wi-Fi is for basic email use only. To order Wi-Fi or a hard wire connection, complete the PSAV Exhibitor Order Form.
- Questions Contact PSAV at:
  - Phone – 504.592.8000
  - Email – [4117exhibits@psav.com](mailto:4117exhibits@psav.com)

**AAPM EXHIBITOR ORDER FORM-2017**



**Video Equipment** Qty DAILY RATE Days Total  
Advanced\* On Site\*\* Used

DVD Player		\$100.00	\$135.00		
46" Plasma Monitor (Includes monitor stand)***		\$645.00	\$755.00		
55" Plasma Monitor (Includes monitor stand)***		\$1,450.00	\$2,010.00		
70" Plasma Monitor (Includes monitor stand)***		\$2,950.00	\$5,660.00		

\*\*\* PSAV does not supply wall mounts or labor for mounting monitors to your hard sets\*\*\*

LCD Package Including projector, cart, power, VGA cable and 5', 6', 7' or 8' tripod screen		\$825.00	\$1,130.00		
Rolling Cart with Black Spandex Cover		\$37.00	\$54.00		

**Internet** Qty \*\*DAILY RATE Days Total  
Advanced On Site Used

Per Device-Basic Service-Wireless (includes 1 device connection and 1/8 Mbps of bandwidth)		\$98.00	\$100.00		
Per Device-Basic Service-Wired (includes 1 device connection and 1/2 Mbps of bandwidth)		\$395.00	\$790.00		

\*\*Wireless Internet is ONE TIME FEE

**PC Compatible Systems** Qty DAILY RATE Days Total  
Advanced On Site Used

Laptop Computer with CD drive		\$295.00	\$365.00		
<b>Please Note Specific Software/Hardware Needs Below:</b>					

**Power** Qty ONE-TIME FEE Total  
Advanced On Site

10 amp Single Phase Power		\$100.00	\$100.00	
20 amp Single Phase Power		\$290.00	\$410.00	
Power strip		\$24.00	\$48.00	
25' extension cord		\$24.00	\$48.00	

Labor may apply to under carpet or complex booth sets.

**Computer Accessories** Qty DAILY RATE Days Total  
Advanced On Site Used

20" Wide Screen LCD Monitor (tabletop)		\$170.00	\$240.00		

**Audio Equipment** Qty DAILY RATE Days Total  
Advanced On Site Used

CD Player		\$85.00	\$130.00		
Sound System with (2) speakers		\$435.00	\$580.00		
UHF Wireless Microphone (specify lapel or hand held)		\$235.00	\$295.00		
4 Channel Mixer		\$120.00	\$205.00		

**Rental Totals** PAYMENT IS DUE WHEN ORDER IS PLACED

TOTAL	
SET UP/PICKUP (25.5% of Total or \$80.00 minimum- whichever is higher )	
SUBTOTAL	
SALES TAX (12% of line Subtotal line)	
TOTAL DUE	

**Customer Information**

Show/Convention Name: \_\_\_\_\_

Show/Convention Dates: \_\_\_\_\_

Company/Organization Name: \_\_\_\_\_

Billing Address 1: \_\_\_\_\_

Billing Address 2: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Ordered By: \_\_\_\_\_

Telephone #: \_\_\_\_\_

Fax #: \_\_\_\_\_

Email: \_\_\_\_\_

**Ordering Instructions**

➡ The total charge per item is determined by multiplying the quantity by the daily rate by the number of days to be used. One-day charge for power.

Please include applicable Sales Tax on all items.  
TAX EXEMPT STATUS - If you are exempt from payment of sales tax, we require you to forward an exemption certificate for the state in which the services are to be provided in advance for prior approval.

➡ Please fill in all red areas plus the item(s) you are requesting!

➡ LABOR:  
Operator labor, if requested, is subject to the prevailing hourly rate with a 4 hour minimum.

➡ CANCELLATIONS:  
Cancellation of your order must be received 48 hours prior to delivery date to avoid a minimum one day charge.

**Advanced = Order received by PSAV on 11 days or more prior to installation date.**

**On-site = Order received by PSAV on 10 days or less prior to installation date.**

**Delivery Information**

On-Site Contact: \_\_\_\_\_

Booth #: \_\_\_\_\_ Room: \_\_\_\_\_

Installation Date: \_\_\_\_\_ Time: \_\_\_\_\_

Show Start Date: \_\_\_\_\_ Time: \_\_\_\_\_

End Date: \_\_\_\_\_ Time: \_\_\_\_\_

**Method of Payment** PLEASE CHECK ONE

Card Number: \_\_\_\_\_ Exp Date \_\_\_\_ / \_\_\_\_ American Express

Cardholder's Name (as it appears on card): \_\_\_\_\_ Visa

\_\_\_\_\_ MasterCard

Cardholders Signature: \_\_\_\_\_

Billing Address Zip Code \_\_\_\_\_

**Return For Processing**

**PSAV**  
**Hilton New Orleans Riverside Hotel**  
**2 Poydras Street**  
**New Orleans, LA 70130**  
**504-592-8000 Ph**  
**504-592-8001 Fax**  
[4117exhibits@psav.com](mailto:4117exhibits@psav.com)