



# AAPM 51st Annual Meeting

## July 26 - 30, 2009

Anaheim Convention Center • Anaheim, California

### Exhibitor Room Block Form

#### CONTACT INFORMATION

First Name \_\_\_\_\_ M.I. \_\_\_\_ Last Name \_\_\_\_\_  
 E-mail Address \_\_\_\_\_  
 Daytime Phone \_\_\_\_\_ Fax \_\_\_\_\_  
 Exhibiting Company \_\_\_\_\_  
 Address \_\_\_\_\_  
 City/State/Province \_\_\_\_\_  
 Zip/Postal Code, Country \_\_\_\_\_

#### ROOM BLOCK RESERVATION

Date	# Rooms	Single/Double
July 22, 2009		
July 23, 2009		
July 24, 2009		
July 25, 2009		
July 26, 2009		
July 27, 2009		
July 28, 2009		
July 29, 2009		
July 30, 2009		

Please complete the number of rooms on a nightly basis. Room block requests are processed on a first come, first-served basis.

A first night's room and tax deposit or major credit card number is required to secure each room.

#### Special Needs:



#### Rank preference

_____	Anaheim Marriott (headquarters)	\$180 Single or Double	10 room maximum room block
_____	Hilton Anaheim	\$184 Single or Double	
_____	Courtyard Anaheim	\$159 Single or Double	
_____	Doubletree Guest Suites	\$155 Single or Double	
_____	Anabella	\$149 Single or Double	
_____	Red Lion Anaheim Maingate	\$124 Single or Double	
_____	Sheraton Park	\$122 Single or Double	

To request a suite, please contact [mike@housingregistration.com](mailto:mike@housingregistration.com) or call 801-505-4112.

#### SUBMIT PERSONNEL LIST NO LATER THAN JUNE 19

Final personnel list, to include the same information as above, per individual, is due by June 19.

#### DEPOSIT INFORMATION

All reservations requests must be guaranteed. Credit cards will not be charged prior to the arrival date. Room Block Forms received without a valid credit card will not be processed. Please be advised that the credit card must be valid through the dates of the convention or your reservation will not be processed. **Checks** in the amount of first night's deposit/tax, and made out to **The Housing Connection** are only accepted with a mailed Room Block Form.

Enclosed is a check

American Express     Discover     Visa     MasterCard     Diner's Club

Card Number \_\_\_\_\_ Exp. Date \_\_\_\_\_

Name on Credit Card \_\_\_\_\_

Cardholder's Signature\* \_\_\_\_\_

\* Necessary to process reservation

#### CHANGES/CANCELLATIONS

Reservations may be changed or cancelled through the AAPM Housing Bureau until July 10, 2009. Cancellations received on or after, **June 24, 2009** will be assessed a \$25.00 processing fee. Do not contact the hotels directly until after July 6, 2009.

#### INSTRUCTIONS

**To Block Sleeping Rooms:** The Housing Bureau will hold room blocks with a deposit. Personnel names with final arrival/departure dates are due in writing no later than **June 19, 2009**. This is a strict deadline, and room blocks will be released if names are not supplied by this date. **Require 5 or fewer sleeping rooms?** You may prefer to make individual housing reservations on-line at [www.aapm.org/meetings/09AM/housing.asp](http://www.aapm.org/meetings/09AM/housing.asp).

**FAX:** Only fully completed forms will be accepted at The Housing Connection at 1-801-355-0250. Please make copies of form as needed.

**MAIL:** Only fully completed forms will be accepted at The Housing Connection, 175 South West Temple, Suite 140, Salt Lake City, UT 84101.

**PHONE:** Call The Housing Connection at **888-505-4486**. Hours: 7:00am-6:00pm MST, Mon-Fri.

#### ACKNOWLEDGMENTS

The Housing Connection will send you an acknowledgment of your reservation. Please review all information for accuracy. If you do not receive your acknowledgment within 3 to 5 days or have questions regarding your reservation, please contact The Housing Connection by phone at 888-505-4486 or by email at [thc@housingregistration.com](mailto:thc@housingregistration.com). You will not receive a confirmation from the hotel.

#### ROOM RATES/TAXES

To take advantage of the special AAPM meeting rates, please submit your request for an exhibitor room block as soon as possible. Follow up with your personnel list by **June 19, 2009**. After this date, the room blocks will be released.

All rates are per room and are subject to 15% tax (subject to change).

Special requests cannot be guaranteed, however hotels will do their best to honor all requests. Hotels will assign specific room types upon check-in, based on availability.

#### DEPOSITS

A first night's room and tax deposit or major credit card number is required to secure each room. After June 18, cancellations will forfeit a \$25.00 Event Cancellation Fee. Cancellations within 72 hours prior to the day of arrival will forfeit their entire deposit. (Credit Cards will only be charged if cancelled within the penalty period). Early departures are subject to penalty fees set by the hotel. A charge of first night's room and tax will be applied and/or forfeited if you do not cancel or do not arrive (no-show).

**FAX: 801-355-0250**

**Do not mail after faxing.**